

07 Mar 2024

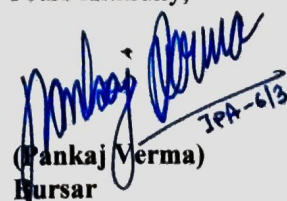
1513/APS/Desk

CALLING OF QUOTATION : PURCHASE OF DESK FOR STUDENTS
BY APS BEAS FOR THE FY 2023-24

Sir/Madam,

1. This school intends to purchase of Desk for FY 2023-24. The details are attached at appx to this letter.
2. Procedure of submit the quotations :-
 - (a) Quotations will be opened at **1115 hrs** on 25 Mar 2024 at **HQ 55 (I) Mech Bde** and no quotation will be received after **1100 hrs**.
 - (b) No quotations will be accepted in school. Vendors are requested to drop their quotation in the Quotation Box placed at the Main Gate of Military Station Beas.
 - (c) No quotation will be accepted by post/courier.
3. All dealers are welcome to be present at the time of opening of quotations
4. Samples of items (Where applicable) which are to be supplied may be obtained/seen from School Office on any working day before quoting your rates.
5. The stores are required to be supplied within 15 days from the day of placing supply order.
6. Please ensure that the rates are quoted in the letter calling for quotations.
7. The rates should be quoted exclusive of Central/State sales tax/octroi charges/excise duty or any other taxes as applicable which will be indicated separately. In case you fail to comply with requirements, rates quoted by you will be taken as inclusive of all such taxes, if any.
8. Payment will be made at the earliest after receipt of bills through multicity cheque drawn at PNB/HDFC bank branch Beas only after receipt of supply in the school. The Items are required to be delivered in the school location.
9. Please mention TIN/CST/GST No in your quotation.
10. Please also mention your bank account No, Name of account holder, Name and Place of Banker and IFS Code to enable to make payment through RTGS/NEFT.
11. **Please also mention "Purchase of Desk" on the top outside of envelope.**
12. Vendors are requested to visit the school before quote their rates. No amendment will be accepted after the date of submission of quotation.
13. No advance payment will be made and entire payment will be made once work assessment is done by BOO.
14. If the work is not done after 40 days from the date of work order, you will be charged 1% per week of the total value of concerned project cost and not more than 10% of the total cost of the project.
15. Warranty period and after sale service conditions etc are also be clearly indicated.

Yours faithfully,


(Pankaj Verma)
Bursar

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S/ No	Nomenclature	A/U	Qty	Rate with GST	Amount with GST
(a)	Duel Desk - Base made 50x25 mm and 25x25 mm MS pipe with powder coating paint, desk top and storage made of 19 mm layered MR grade marine ply with 8 mm branded mica, outer edges duly polished, chairs for seating made of performed sheet fitted in round pipe (21 mm) frame with powder coating paint. Top size 39"x14"x30"	Nos	48		
(b)	GST				
(c)	Freight				
(d)	Any other charges, if applicable				
Total					

Name of Firm/Co _____

Station _____

Mob No _____