

1513/APS/Library

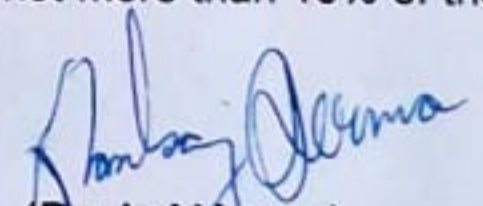
05 Dec 2024

**CALL FOR QUOTATIONS: PURCHASE OF NEW PCs SETS FOR LIBRARY**  
**BY APS BEAS FOR THE FY 2024-25**

Dear Sir/Madam,

1. This school intends to purchase of 06 x new PCs sets for the FY 2024-25. You are requested to send your quotations in a sealed envelope for the said work as per description attached to this letter.
2. **Procedure of submit the quotations :-**
  - (a) Quotations will be opened at 1115 hrs on 20 Dec 2024 at HQ 55 (I) Mech Bde and no quotation will be received after 1100 hrs.
  - (b) No quotations will be accepted in school. Vendors are requested to drop their quotation in the Quotation Box placed at the Main Gate of Military Station Beas.
  - (c) No quotation will be accepted by post/courier.
3. All dealers/contractors are welcome to be present at the time of opening of quotations.
4. The supply is required to be completed within 21 working days from the issue of supply order otherwise the work order will be null and void.
5. Please ensure that the rates are quoted in the letter calling for quotations/letter pad.
6. The rates should be quoted exclusive of Central/State sales tax/octroi charges/excise duty or any other taxes as applicable which will be indicated separately. In case you fail to comply with requirements, rates quoted by you will be taken as inclusive of all such taxes, if any.
7. Payment will be made online through RTGS by HDFC Bank Branch Beas. Please quote your bank details with IFSC Code for our n/a.
8. Please mention TIN/CST/GST No in your quotation.
9. Please also mention "Purchase of 06 X New PCs Sets for Library" on the top outside of envelope.
10. **Vendors are requested to visit the school to clear the doubts before quoting their rates. No amendment will be accepted after last date of submitting of quotations.**
11. No advance payment will be made and entire payment will be made once work assessment is done by BOO/ Engr rep.
12. If the supply is not completed after 21 days from the date of supply order, you will be charged 0.5% per week of the total value of concerned project cost and not more than 10% of the total cost of the project.

Yours faithfully,

  
(Pankaj Verma)  
Bursar  
For Principal